



Celebration of Cultures 2004 Exhibitor Contract

Festival Dates & Times:

Friday, July 9, 2004	5:30 pm to 8:00 pm
Saturday, July 10, 2004	10:00 am to 8:00 pm

Event Description

Celebration of Cultures is an international family festival that brings together the food, art and entertainment of the many cultures represented by the people who live and work in Middle Tennessee.

Event Location

The event is held on the campus of Scarritt-Bennett Center at 1008 19th Ave. S.

Event Producer

Scarritt-Bennett Center is the producer of Celebration of Cultures. The Center is a not-for-profit conference, education and retreat center whose mission calls us to work for the elimination of racism and to affirm joyful living in our multicultural world.

Fees

<u>Friday and Saturday*</u>	<u>Display</u>	<u>Sales</u>
Single space (10' x 10' with 1 table and 2 chairs)	\$175.00	\$250.00
Double space (10' x 20' with 2 tables and 4 chairs)	\$275.00	\$375.00

<u>Saturday Only</u>	<u>Display</u>	<u>Sales</u>
Single space (10' x 10' with 1 table and 2 chairs)	\$150.00	\$175.00
Double space (10' x 20' with 2 tables and 4 chairs)	\$250.00	\$300.00

<u>Extras</u>	<u>In Advance</u>	<u>On Site</u>
Additional Chairs	\$2.00 each	\$5.00 each
Additional 8' tables	\$10.00 each	\$20.00 each
Electical service (20 amp/110 volt)	\$50.00 each	\$100.00 each

*Those renting booths both Friday AND Saturday will receive a prime location. All of these spaces sold out last year.

AGREEMENT

1. I agree to pay rental specified for the booth size and electrical requirements marked on the exhibits to this agreement. All fees due no later than Friday, June 18, 2004. Any cancellation after June 18, 2004 will result in 50% forfeiture. **All checks will be made payable to Scarritt-Bennett Center.**
2. I understand that booths may be rented for displays and information about multicultural activities, and/or cultural craft and art exhibits and sales.
3. I understand that I may not sell, sample or give away food or beverage items from my booth.
4. I understand that I must include a list of items to be sold or issues to be presented with this contract. I will also include photos of all items to be sold. I understand that all exhibits and displays must be designed for family participation. Scarritt-Bennett Center reserves the right to approve all booths, as well as materials displayed or sold in each booth.
5. I understand that Scarritt-Bennett Center will provide me with two (2) booth worker passes. Additional worker passes will need to be purchased at the regular admission ticket price.
6. I understand that set up time is Friday from 1:00 pm until 4:00 pm and Saturday from 7:00 am until 8:30 am. All vehicles must be off site at least 1.5 hours before gates open. All deliveries must be made to Lot B off 18th Ave. S. You may begin tearing down your booth Saturday at 8:00 pm. I understand that leaving my booth early may impact me being invited back in the future. No vehicles will be allowed on site until all patrons have cleared the event site.
7. I agree to indemnify and hold harmless Scarritt-Bennett Center and the staffs and boards of this organization against any claim or action or for any cause. I agree that I will be responsible for my own insurance under this hold harmless clause.
8. I understand that Tennessee Sales Tax will be my sole responsibility.
9. I understand that I will be fined a minimum of \$500 for not disposing of waste properly in provided dumpsters and grease traps.
10. I understand that I must return the enclosed contract and payment no later than June 18, 2004 to be included in the Celebration of Cultures Program Book.
11. Any violation of this agreement will permit the immediate termination of this agreement.

Accepted by:

Concessionaire

Date

Scarritt-Bennett Center

Date

STATEMENT OF ACCOUNT

COMPANY _____

PHONE: _____

ADDRESS _____

FAX: _____

EMAIL: _____

NAME(S): _____

Friday and Saturday

<u>Quantity</u>	<u>Item</u>	<u>Display</u>	<u>Sales</u>	<u>Total</u>
_____	Single space	\$175.00	\$250.00	\$_____
_____	Double space	\$275.00	\$375.00	\$_____

Saturday Only

<u>Quantity</u>	<u>Item</u>	<u>Display</u>	<u>Sales</u>	<u>Total</u>
_____	Single space	\$150.00	\$175.00	\$_____
_____	Double space	\$250.00	\$300.00	\$_____

Extras

_____	Additional Chairs		\$2.00 each	\$_____
_____	Additional 8' tables		\$10.00 each	\$_____
_____	Electical service (20 amp/110 volt)		\$50.00 each	\$_____

GRAND TOTAL \$_____

I want to be in the same area as last year yes no

Location requested _____

I will pay by credit card: Visa____ MasterCard____ AmerExp____

Card number: _____ Exp. date _____

Signature: _____

ALL FEES MUST BE PAID IN FULL NO LATER THAN JULY 5

MAIL COMPLETED CONTRACT TO:

Scarritt-Bennett Center
Attn: Celebration Exhibit Manager
1008 19th Ave. S.
Nashville, TN 37212-2166

FOR MORE INFORMATION CONTACT:

Irene Foster 615-309-8262, fosterij@comcast.net
Mona Lisa Warren 615-604-4421, monawarren@msn.com

Scarritt-Bennett Center, 1008 19th Avenue South, Nashville, TN 37212-2166, www.scarrittbennett.org

